

# Western – 2025 Provincial Council Meeting

## HOW TO USE THIS LEGISLATION BOOKLET AT PROVINCIAL COUNCILS

This document describes in detail amendments submitted to the Western Provincial Council for consideration. Any Bylaw or Ritual amendment that passes will be considered at the 2025 Grand Chapter Congress. Bylaw amendments must achieve a 2/3 majority vote at Congress to pass.

Proposals related to National Policy and Procedures may be discussed and voted upon by the Council, but ultimately all National Policy and Procedures are administered by the Fraternity's elected Board of Directors. The Board, of course, will take any recommendation passed by a majority vote of the Provincial Council very seriously.

- Any language with ~~strikethroughs~~ would be deleted if the proposal or amendment passes.
- Any language listed in ALL CAPS indicates language that would be added if the amendment or proposal was adopted.
- Language in *italics* is included occasionally for explanatory purposes.

### **EXAMPLE:**

~~Bylaw~~ - would be deleted

BYLAW - would be added

*Bylaw* - would be an explanatory note offering more detail or interpretation

# PROPOSAL 1

## PROPOSAL 1 – Bylaws Article XVIII

### ***SUBMITTED BY:***

Tim Beasley, Pacific Coast Regional Vice President - [PacificCoastRVP@dsp.org](mailto:PacificCoastRVP@dsp.org);  
Carley Haro, Orange County Alumni Chapter - [western.standards@dsp.org](mailto:western.standards@dsp.org)

***DATE:*** December 22, 2024

### ***What does this proposal do?***

This proposal ensures that any policy changes that are presented to a provincial council are also presented to the Grand Chapter for review. This will prevent any policy proposals from being lost or not prioritized by sending them only to the Board of Directors for review. It will ensure that policy changes can also be implemented by the Grand Chapter. Any chapter can vote at a regular or special meeting to amend Chapter Policies and Procedures with a majority vote. This proposal would allow National Policies and Procedures to be amended by a majority vote of the Grand Chapter to match the current practice of collegiate and alumni chapters.

### ***How does this proposal impact our organizational Strategic Priorities and Diversity, Equity and Inclusion initiatives?***

This proposal supports the strategic priority of organizational excellence by allowing all members of the Grand Chapter to have a say in the Policies and Procedures of Delta Sigma Pi and allows all members to be included in the conversation for proposals that have been reviewed and approved by a provincial council.

### ***Next Steps if Approved:***

If approved by the Provincial Council, it will be debated at the 2025 Grand Chapter Congress.

***History of Proposal:*** N/A

### ***Positive aspects of implementing Proposal/Recommendation***

Each chapter will be able to have a voice in the policies we are all expected to follow.

Any proposals approved by a majority vote of a provincial council will be able to be sent to the Grand Chapter if the proposing chapter/Provincial Vice President/Regional Vice President would like the Grand Chapter's vote on it.

### ***Negative aspects of implementing Proposal/Recommendation***

Some may feel that only the Board of Directors should consider changes to National Policies and Procedures.

This may increase the number of proposals that the Grand Chapter must review at Grand Chapter Congress.

***Financial Impact:***

None

***Recommended implementation date and logic for selecting this date:***

At the conclusion of the 2025 Grand Chapter Congress, if approved by the Grand Chapter.

***Proposal Details (and/or exact Policy, Bylaw or Ritual Language proposed -- use ALL CAPS for new language and strikethrough for deletions.)***

**National Bylaws**

**Article XVIII Amendments to the Policies**

**Section 1. Policy Changes** --- The Policies of the Fraternity, contained in the Policies and Procedures Manual, may be amended by a majority vote of the Board of Directors OR A MAJORITY VOTE OF THE GRAND CHAPTER. Unless in cases of extremely unusual circumstances, all policy amendments ~~approved by the Board of Directors~~ will become effective no sooner than the next date of implementation. Policies become effective in accordance with the implementation dates published in the policy manual. All chapters and Grand Officers shall be notified, in writing and/or by electronic means, of all such changes to the Policies.

**Section 2. Changes Proposed by a Chapter** --- Any chapter of this Fraternity in good standing may, by majority vote of the chapter members in good standing, propose changes to the Policies. Changes proposed by a chapter shall be presented in writing to the Provincial Vice President of the Province in which the chapter is located not less than forty-five (45) days prior to the Provincial Council meeting of the Province they are a member of. The Provincial Vice President shall notify the Delegates of the Provincial Council in writing of the proposed changes no less than thirty (30) days prior to the Provincial Council Meeting. Proposed changes approved by a majority of the Delegates of the Provincial Council, present and voting, ~~shall be presented~~ DURING THE PROVINCIAL COUNCIL MEETING CONDUCTED DURING AN ODD-NUMBERED YEAR, WILL BE SUBMITTED TO THE GRAND CHAPTER FOR CONSIDERATION AS HEREINAFTER PROVIDED IN THESE BYLAWS, OR MAY, AT THE REQUEST OF THE PROPOSING CHAPTER, BE PRESENTED IN WRITING AND WITHIN TWENTY-ONE (21) DAYS TO THE BOARD OF DIRECTORS BY THE PROVINCIAL VICE PRESIDENT. THE BOARD OF DIRECTORS SHALL HAVE SIXTY (60) DAYS AFTER RECEIPT OF THE PROPOSAL IN WHICH TO CONSIDER THE PROPOSAL. CHANGES PROPOSED BY A CHAPTER AND APPROVED BY THE DELEGATES OF THE PROVINCIAL COUNCIL, PRESENT AND VOTING, DURING THE

PROVINCIAL COUNCIL MEETING CONDUCTED IN AN EVEN-NUMBERED YEAR MAY BE PRESENTED TO THE GRAND CHAPTER FOR CONSIDERATION BY MAIL BALLOT, AS HEREINAFTER PROVIDED IN THESE BYLAWS, OR MAY, AT THE REQUEST OF THE PROPOSING CHAPTER, BE PRESENTED TO THE GRAND CHAPTER AT THE NEXT SUCCEEDING GRAND CHAPTER CONGRESS OR MAY REQUEST THAT THE PROVINCIAL VICE PRESIDENT DELIVER THE PROPOSAL TO THE BOARD OF DIRECTORS in writing and within twenty-one (21) days to the Board of Directors by the Provincial Vice President. The Board of Directors shall have sixty (60) days after receipt of the proposal in which to consider the proposal. All chapters and Grand Officers shall be notified, in writing and/or by electronic means, of all changes to the Policies within sixty (60) days of such approval.

**Section 3. Changes Proposed by a Provincial Vice President or Regional Vice President ---**

Any Provincial Vice President or Regional Vice President, may propose changes to the Policies. Changes proposed by a Provincial Vice President or Regional Vice President shall be presented in writing to the Provincial Vice President of the Province in which the Provincial Vice President or Regional Vice President is a member of not less than forty-five (45) days prior to the Provincial Council meeting of the Province they are a member of. The Provincial Vice President shall notify the Delegates of the Provincial Council in writing of the proposed changes no less than thirty (30) days prior to the Provincial Council Meeting. Proposed changes approved by a majority of the Delegates of the Provincial Council, present and voting, ~~shall be presented~~ DURING THE PROVINCIAL COUNCIL MEETING CONDUCTED DURING AN ODD-NUMBERED YEAR, WILL BE SUBMITTED TO THE GRAND CHAPTER FOR CONSIDERATION AS HEREINAFTER PROVIDED IN THESE BYLAWS, OR MAY, AT THE REQUEST OF THE PROPOSING PROVINCIAL VICE PRESIDENT OR REGIONAL VICE PRESIDENT, BE PRESENTED IN WRITING AND WITHIN TWENTY-ONE (21) DAYS TO THE BOARD OF DIRECTORS BY THE PROVINCIAL VICE PRESIDENT. THE BOARD OF DIRECTORS SHALL HAVE SIXTY (60) DAYS AFTER RECEIPT OF THE PROPOSAL IN WHICH TO CONSIDER THE PROPOSAL. PROPOSED CHANGES APPROVED BY THE MAJORITY OF DELEGATES OF THE PROVINCIAL COUNCIL, PRESENT AND VOTING, DURING THE PROVINCIAL COUNCIL MEETING CONDUCTED IN AN EVEN-NUMBERED YEAR MAY BE PRESENTED TO THE GRAND CHAPTER FOR CONSIDERATION BY MAIL BALLOT, AS HEREINAFTER PROVIDED IN THESE BYLAWS, OR MAY, AT THE REQUEST OF THE PROPOSING PROVINCIAL VICE PRESIDENT OR REGIONAL VICE PRESIDENT, BE PRESENTED TO THE GRAND CHAPTER AT THE NEXT SUCCEEDING GRAND CHAPTER CONGRESS OR MAY REQUEST THAT THE PROVINCIAL VICE PRESIDENT DELIVER THE PROPOSAL TO THE BOARD OF DIRECTORS in writing and within twenty-one (21) days to the Board of Directors by the Provincial Vice President. The Board of Directors shall have sixty (60) days after receipt of the proposal in which to consider the proposal. All chapters and Grand Officers shall be notified, in writing and/or by electronic means, of all changes to the Policies within sixty (60) days of such approval.

**NOTES:**

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Passed

Passed as amended

Failed

## PROPOSAL 2

### PROPOSAL 2 – Policy D., E., G.

#### ***SUBMITTED BY:***

Tim Beasley, Pacific Coast Regional Vice President [PacificCoastRVP@dsp.org](mailto:PacificCoastRVP@dsp.org);  
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Carley Haro, Western Provincial Standards Chair [western.standards@dsp.org](mailto:western.standards@dsp.org);  
Erica Kolsrud, Western Provincial Vice President [WesternPVP@dsp.org](mailto:WesternPVP@dsp.org)

***DATE:*** December 23, 2024

#### ***What does this proposal do?***

This proposal will restructure various aspects of the collegiate chapter officer and committee structure. We propose a restructuring of the order of succession, the removal of the Senior Vice President position, the creation of a Vice President-Recruitment and Engagement position, renaming/refocusing the Vice President-Professional Activities toward Development, redistributing several officer duties, and the creation of a standing Diversity, Equity, and Inclusion Committee.

#### ***How does this proposal impact our organizational Strategic Priorities and Diversity, Equity and Inclusion initiatives?***

This proposal furthers DEI measures by creating a Standing DEI Committee at each collegiate chapter and ensures that a person is dedicated to ensuring that discussions surrounding DEI are happening regularly in chapter executive committee and general business meetings. Member engagement and organizational excellence are also impacted by making the organization more reflective of current businesses and giving officers duties that reflect business priorities.

#### ***Next Steps if Approved:***

To be sent to the next Grand Chapter Congress or the Board of Directors as policy permits.

#### ***History of Proposal:***

The original version of this proposal was submitted to the Western Provincial Council meeting in 2021. There it was amended and passed by a majority of the chapters in good standing to be delivered to the Board of Directors. Upon receiving the proposal, the Board of Directors referred it to the Organizational Development committee. A sub-committee was created in 2022 composed of alumni and collegiate members across the nation. The committee reviewed and edited the proposal to include a focus on DEI and reorganization of officers incorporating feedback from the DEI Task Force and the Collegiate Advisory Committee. Once the proposal was completed, it was returned to the Organizational Development committee who reviewed it and determined it was not a current priority and can be used as a reference for future governance discussions. In April 2023 the Board prioritized “Effectiveness of Chapter Operations Structure

(Chapter Officers)” as the number 3 priority. The Board of Directors never received the proposal or voted on it and it has since been closed. This is being resubmitted now to the Western Provincial Council with a few edits to show the Board that this is a priority for all members and it needs to be considered again.

***Positive aspects of implementing Proposal/Recommendation***

- Makes the order of succession more reflective of businesses.
- Moves the chapter operations officer higher in the line of succession.
- Encourages the chapter to create a yearlong marketing plan rather than a short-term recruitment plan at the start of the semester/quarter.
- Expands the duties of the position in charge of recruitment and makes the position more reflective of business.
- Creates a focus on professional development over activities.
- Creates a DEI committee to ensure each chapter prioritizes Diversity, Equity, and Inclusion.

***Negative aspects of implementing Proposal/Recommendation***

- Some chapters may push back on the change to titles and/or order of succession.
- Some chapters may fully utilize the Senior Vice President position and may not see the need for change.

***Financial Impact:***

Staff time on repurposing the Hub and officer training modules, while also updating National Policies and Procedures and the Chapter Bylaws template.

***Recommended implementation date and logic for selecting this date:***

Start of the academic year 2026-2027. This would give over a year for staff and volunteers to complete all updates to the Hub, training materials, handouts, officer guides, National Policies and all other related documents. Information about the upcoming change can be announced at the beginning of fall 2025, with informational sessions prepared for fall 2025 LEAD schools and training courses created and prepared for spring 2026 LEADs.

***Proposal Details (and/or exact Policy, Bylaw or Ritual Language proposed -- use ALL CAPS for new language and strikethrough for deletions.)***

**National Policies and Procedures**

**D. Collegiate Chapters**

**Policy 2. Officers -**

- A. Elected per National Fraternity:** The following elected officers are the minimum required of each chapter and are to be elected in the following order: president, VICE PRESIDENT-CHAPTER OPERATIONS ~~senior vice president, vice president-pledge education~~ VICE PRESIDENT-FINANCE, CHANCELLOR, VICE PRESIDENT-RECRUITMENT AND ENGAGEMENT, VICE PRESIDENT-PLEDGE EDUCATION ~~vice president-finance, vice president-chapter operations, chancellor,~~ vice president-

professional ~~activities-DEVELOPMENT~~, vice president-community service, vice president-scholarship and awards, and vice president-alumni relations. Chapters may elect additional officers based on their own bylaws, but only the officers listed in this subsection will receive official communications from the Central Office.

**Policy 6. Vacancies**—If a temporary vacancy occurs as a result of action taken through individual discipline, the president must propose an interim candidate to the chapter’s executive committee for approval. A majority vote of executive committee members is required to approve the candidate as an interim officer.

If a vacancy occurs in any elected chapter office for any other reason, the chapter must hold a special election for the vacated office. Prior to holding the special election, it may be necessary for the president to appoint another member to temporarily assume the duties of the vacated office.

If the vacated office is the president, then the ~~senior vice president~~ VICE PRESIDENT-CHAPTER OPERATIONS assumes the responsibilities of the president until a new president is elected or appointed in accordance with this policy.

**Policy 8. Chapter Executive Committee**—The chapter executive committee establishes chapter policy, the chapter’s long-range and operating plans and serves as the research and advisory committee for the chapter. At a minimum, the executive committee consists of the following chapter officers (in order of election): president, VICE PRESIDENT-CHAPTER OPERATIONS ~~senior vice president, vice president-pledge education,~~ VICE PRESIDENT-FINANCE, CHANCELLOR, VICE PRESIDENT-RECRUITMENT AND ENGAGEMENT, VICE PRESIDENT-PLEDGE EDUCATION ~~vice president-finance, vice president-chapter operations, chancellor,~~ vice president-professional ~~activities-DEVELOPMENT~~, vice president-community service, vice president-scholarship and awards, and vice president-alumni relations. Chapters may have additional officers on the executive committee based on their chapter bylaws. The executive committee may include the Chapter Advisor serving without a vote. The president is the chairman of the executive committee.

**Policy 9. DIVERSITY, EQUITY, AND INCLUSION COMMITTEE - THE DIVERSITY, EQUITY, AND INCLUSION COMMITTEE OVERSEES ALL ASPECTS OF DEI IN CHAPTER OPERATIONS AND IS RESPONSIBLE FOR ANY DEI-RELATED CMP REQUIREMENTS. THE COMMITTEE WILL CONSIST OF, AT A MINIMUM, THE VICE PRESIDENT-RECRUITMENT AND ENGAGEMENT AND TWO OTHER BROTHERS, ONE OF WHICH WILL BE DESIGNATED AS CHAIR (EITHER ELECTED OR APPOINTED BASED ON THE CHAPTER’S OWN BYLAWS). THE CHAIR WILL REPORT DIRECTLY TO THE PRESIDENT.**

**Policy 10. Duties of the President**—The president IS THE CHIEF EXECUTIVE OFFICER AND has the following duties and powers:

- a. ~~To act as the chief executive officer of the chapter.~~
- b. TO SEE THAT THE OFFICERS OF THE CHAPTER DISCHARGE THEIR DUTIES IMPARTIALLY, ACCURATELY, FAITHFULLY, AND PROMPTLY.



- c. TO ENFORCE THE STRICT OBSERVANCE OF DELTA SIGMA PI'S BYLAWS, POLICIES AND PROCEDURES AND TO ENSURE THAT ANY VIOLATIONS OF THE BYLAWS OF THIS FRATERNITY WITHIN THE CHAPTER ARE REPORTED TO THE CENTRAL OFFICE. THE PRESIDENT HAS NO PENAL RIGHTS WHATSOEVER.
- d. To call special meetings in accordance with the chapter bylaws.
- e. ~~To see that the officers of the chapter discharge their duties impartially, accurately, faithfully, and promptly.~~
- f. ~~To enforce the strict observance of Delta Sigma Pi's Bylaws, Policies and Procedures.~~
- g. To appoint such committees provided for in the chapter bylaws.
- h. To appoint such officers provided for by Delta Sigma Pi's Bylaws, Policies and Procedures.
- i. To countersign all chapter checks.
- j. To ensure that the chapter Executive Committee develops and maintains a strategic plan, in coordination with the vice president-chapter operations. Such plan, including updates, must be submitted to the Central Office semi-annually.
- k. To serve as delegate to the Provincial Council unless unable to attend.
- l. Attend and actively participate in Presidents' Academy unless having the most urgent reason to not be present. If unable to attend, the chapter president will find one substitute from the chapter's executive committee to attend and actively participate based on the nationally recognized line of succession beginning with VICE PRESIDENT-CHAPTER OPERATIONS ~~senior vice president~~. The nationally recognized line of succession following VICE PRESIDENT-CHAPTER OPERATIONS ~~senior vice president~~ is as follows: ~~vice president-pledge education~~; vice president-finance; CHANCELLOR; ~~vice president-chapter operations~~; VICE PRESIDENT-RECRUITMENT AND ENGAGEMENT; ~~chancellor~~; VICE PRESIDENT-PLEDGE EDUCATION; vice president-professional ~~activities~~ DEVELOPMENT; vice president-community service; vice president scholarship and awards; vice president-alumni relations.

Chapter bylaws may provide the president with other duties and powers.

**Policy 10. Duties of the Senior Vice President (SVP)**—~~The senior vice president has the following duties and powers:~~

- a. ~~To assist the chapter president and temporarily assume the president's duties in his/her absence.~~
- b. ~~To oversee the recruiting activities and the pledging ceremony of the chapter.~~
- c. ~~To ensure the chapter seeks out candidates for Honorary and Faculty membership.~~

~~Chapter bylaws may provide the senior vice president with other duties and powers.~~

**Policy 1311. Duties of the Vice President-Chapter Operations (VPCO)**—The vice president-chapter operations IS THE CHIEF OPERATIONS OFFICER AND has the following duties and powers:

- a. TO ASSIST THE CHAPTER PRESIDENT AND TEMPORARILY ASSUME THE PRESIDENT'S DUTIES IN THEIR ABSENCE.
- b. To oversee the maintenance of all Chapter Management Program (CMP) records.

- c. To oversee the Chapter Management Program.
- d. To ensure the chapter is informed of its CMP standing and attention is called to areas in which the chapter needs improvement in areas measured by the CMP.
- e. To act as or oversee the duties of the chapter secretary, recording the minutes of all meetings of the chapter, using a standardized system for that purpose.
- f. To ensure all official communications are read into the minutes of the chapter.
- g. To ensure correspondence with the Central Office and national officers is promptly handled.
- h. To ensure the names and addresses of all nationally required officers are reported to the Central Office within fourteen days of their election or appointment.
- i. To promptly file all reports, except those designated to be the responsibility of other officers of the chapter, when due.
- j. To ensure the names of the Grand Chapter Congress delegates and alternates are submitted to the Central Office within seven days of their election, prior to the end of the academic term immediately preceding Congress.
- k. To coordinate strategic planning sessions with the chapter president.

Chapter bylaws may provide the vice president-chapter operations with other powers and duties.

**Policy 12. Duties of the Vice President–Finance (VPF)**—The vice president–finance IS THE CHIEF FINANCIAL OFFICER AND has the following duties and powers:

- a. To oversee the receipt and expenditure, upon duly authorized orders, of all monies of the chapter.
- b. To oversee the preparation of an annual chapter budget; monitor revenue and expenses in relation to the budget; and promptly report any variances to the chapter.
- c. To oversee the keeping of an accurate account of the receipts and expenditures of the chapter in a standardized accounting system which must be open at all reasonable times for inspection and examination.
- d. To ensure such reports as may be required by the Central Office are forwarded without unreasonable delay.
- e. To ensure the Central Office is notified if a member of the collegiate chapter is or is not in good standing upon graduation or withdrawal from the chapter in accordance with such procedures as may be prescribed by the Executive Director.
- ~~f. To ensure that badges are ordered and paid for 21 days before each initiation.~~
- g. To ensure that all financial obligations affiliated with initiations are submitted to the Central Office within seven days following each initiation.
- h. To ensure that member dues are paid to the Central Office within 30 days of the first day of classes in each academic term.
- i. To ensure all chapter disbursements are authorized by two different executive officers in which 1) neither officer is the vice president-finance; and 2) the disbursement is not payable to one of the approvers. Before approving a disbursement, the two officers should ensure that the disbursement is properly approved (chapter previously approved transaction or was already included in the approved budget) and receipts/invoices have been obtained and filed with the vice president-finance. All disbursements must be made in accordance with Policies 21 and 22, below.

- j. To ensure that payment to the Central Office for invoices covering chapter liability insurance, regalia use and the Grand Chapter Congress travel fund are promptly submitted.
- k. To ensure an independent accounting review of the chapter's finances for the prior fiscal year is completed annually by June 1. The reviewer may be a CPA, a member of the school's accounting faculty, or similar professional.

Chapter bylaws may provide the vice president - finance with other powers and duties.

**Policy 14 13. Duties of the Chancellor**—The chancellor is the chief judicial officer of the chapter and has the following duties and powers:

- a. To preside over the meetings of the chapter.
- b. To oversee the individual discipline process, including serving as the chair of the Chapter Standards Committee, ensuring all members of the Chapter Standards Committee have been trained in accordance with Fraternity standards and reporting hearing results to the chapter.
- c. To preside at all hearings conducted by a hearing panel.
- ~~d. To ensure that any violations of the Bylaws of this Fraternity within the chapter are reported to the Central Office. The chancellor has no penal rights whatsoever.~~
- e. To cast a deciding vote in the case of a tie, providing the chancellor has not already voted on the motion (such as in hearings or election of pledges).
- f. To serve as Ritual Chair, unless the chancellor and president agree to delegate this duty to another brother.
- g. To ensure that regalia is ordered from the Central Office at least 45 days prior to each initiation.
- h. To ensure that chapter bylaws and policy and procedures are updated and submitted to the Central Office as specified in the Chapter Management Program.

H. TO OVERSEE THE PLEDGING AND INITIATION CEREMONIES OF THE CHAPTER.

Chapter bylaws may provide the chancellor with other powers and duties.

**POLICY 14. DUTIES OF THE VICE PRESIDENT - RECRUITMENT AND ENGAGEMENT - THE VICE PRESIDENT - RECRUITMENT AND ENGAGEMENT IS THE CHIEF ENGAGEMENT OFFICER AND HAS THE FOLLOWING DUTIES AND POWERS:**

- A. TO OVERSEE THE RECRUITING ACTIVITIES OF THE CHAPTER AND OVERSEE MEMBER ENGAGEMENT WITHIN THE CHAPTER.
- B. TO ENSURE THE CHAPTER SEEKS OUT CANDIDATES FOR HONORARY AND FACULTY MEMBERSHIP.
- C. TO CREATE AND OVERSEE THE MARKETING PLAN OF THE CHAPTER AND ENSURE THAT THE FRATERNITY IS PORTRAYED IN A PROFESSIONAL MANNER.
- D. TO ENSURE ALL FRATERNITY MATERIALS ARE PURCHASED THROUGH A FRATERNITY LICENSED VENDOR IN ACCORDANCE TO THE DELTA SIGMA PI MERCHANDISE POLICY.

- E. TO OVERSEE THE CREATION AND MANAGEMENT OF A CHAPTER WEBSITE AS WELL AS ANY OTHER MULTIMEDIA PLATFORMS.
- F. TO OVERSEE THE SUBMISSION OF ANY PHOTOS TO THE DELTASIG MAGAZINE.
- G. TO PROMOTE APPLICABLE EVENTS TO THE CAMPUS STUDENT BODY.
- H. IF SELECTED AS A CMP SUBMISSION, TO OVERSEE THE YEAR IN REVIEW.
- I. TO SERVE ON THE CHAPTER’S DEI COMMITTEE.

CHAPTER BYLAWS MAY PROVIDE THE VICE PRESIDENT-RECRUITMENT AND ENGAGEMENT WITH OTHER DUTIES AND POWERS.

**Policy 1514. Duties of the Vice President-Pledge Education (VPPE)**—The vice president-pledge education IS THE CHIEF PLEDGE EDUCATION OFFICER AND has the following duties and powers:

- a. To oversee the preparation of pledges for examination and initiation.
- b. To ensure the entire planned pledge program for each academic term is submitted to the Central Office in a timely fashion or by any established deadlines.
- c. To ensure the names and personal information of each proposed initiate, including faculty and honorary initiates, are reported to the Central Office, using the officially designated membership forms and procedures, within seven days of the pledging ceremony.
- d. To coordinate with the vice president–finance to ensure the Initiation report is completed and returned, with related initiation fees, to the Central Office within fourteen days of initiation.
- e. TO ENSURE THE BADGES ARE ORDERED 21 DAYS PRIOR TO INITIATION.

Chapter bylaws may provide the vice president-pledge education with other duties and powers.

**Policy 1516. Duties of the Vice President-Professional Activities-DEVELOPMENT (VPPA VPPD)**—The vice president-professional DEVELOPMENT activities has the following duties and powers:

- a. To oversee the development and implementation of the chapter’s professional program.
- b. To ensure that the chapter is educated on risk management issues.
- c. To promote LEAD and other National Fraternity educational programs and encourage attendance by chapter members.
- d. To coordinate chapter professional activities with the Provincial Professional Development Committee.
- e. To chair the chapter’s Professional Development Committee, should the chapter choose to have such committee.

Chapter bylaws may provide the vice president-professional activities DEVELOPMENT with other duties and powers.

**Policy 1819. Duties of the Vice President-Alumni Relations (VPAR)**—The vice president-alumni relations has the following duties and powers:

- a. To ensure the members of the chapter are informed on activities being sponsored by alumni chapters in their local area.
- b. To ensure the members of the chapter are educated on how they can continue to be involved in the activities of Delta Sigma Pi as alumni members.
- c. To ensure that the members of the chapter understand the purpose and activities of the Delta Sigma Pi Leadership Foundation and the importance of their support of the Foundation.
- d. To ensure the activities of the chapter are communicated to the chapter's alumni, other local alumni and the Chair of the Provincial Alumni Development Committee through a chapter newsletter or other form of communication.
- e. ~~To ensure timely information about the chapter and its members is provided to the editor of The DELTASIG.~~
- f. To oversee the orchestration of Founders' Day, Alumni Day and Homecoming activities.
- g. To oversee the maintenance and accuracy of chapter member address information in the National Fraternity's database and ensure that changes are promptly communicated to the Central Office.
- h. To ensure the chapter actively seeks lost alumni and reports "found" information to the Central Office.
- i. To oversee the acquisition, organization and maintenance of chapter historical information.
- j. To coordinate, maintain and oversee mentoring relationships between collegiate members and both chapter alumni and alumni living in the local area.

Chapter bylaws may provide the vice president-alumni relations with other powers and duties.

**Policy 2223. Electronic Banking and Debit Cards**—Collegiate chapters are permitted to use electronic banking and debit cards, so long as all accounts are set up as business accounts. Such financial mediums are the responsibility of the chapter's Vice President-Finance. The passwords to online bank accounts must be changed each time new officers are elected, and the passwords to any accounts shall only be known by the President, Vice President Finance, and ~~Senior Vice President~~ VICE PRESIDENT-CHAPTER OPERATIONS. Read-only account access shall be established and maintained for chapter advisor/volunteer leader/staff use. Chapter credit cards are not permitted. Electronic documentation of all cash flows should be printed and retained in hard-copy format as a part of the chapter's financial records, to be audited annually. No cash withdrawals are to be made from these accounts other than for replenishing chapter petty cash and should not exceed \$50 dollars without express written authority of the President and another nationally recognized officer other than the Vice President-Finance. All receipts for cash transactions must be retained. Such transactions that do not follow this policy should be flagged by the auditor.

**Policy 2324. Electronic Payment Methods**—Any and all electronic payment services, including, but not limited to, Venmo, PayPal and Square, are permitted and are the responsibility of the chapter's Vice President-Finance. The passwords/controls to each of these accounts must be changed each time new officers are elected, and the passwords/controls to any accounts shall only be known by the President, Vice President-Finance and ~~Senior Vice President~~ VICE PRESIDENT-CHAPTER OPERATIONS. Read-only account access shall be established and maintained for Chapter Advisor/volunteer leader/staff use. All accounts are to be set up as

business accounts. All accounts shall include “Delta Sigma Pi” and the Greek letter chapter name in their account title, such that the public is aware that it is a fraternity account. No cash disbursements are to be made from any electronic account with the exception of reversing a previous transaction. Such transactions must be authorized by the President and confirmed by the Vice President-Finance. The authorization may be electronic, but must include a description of the payee, the amount of the payment, and the purpose of the payment. All services must be set to automatically transfer any monies received directly to the chapter’s checking account, if available, or must be done manually on a weekly basis. As such, these electronic services should be used only for cash collection, not for cash disbursement. Any electronic documentation of cash flows should be printed and retained in hard-copy format as a part of the chapter’s financial records to be audited annually.

#### **E. ALUMNI CHAPTERS (SEE EE. FOR RECOGNITION PROGRAM)**

**Policy 9. Duties of the Vice President-Collegiate Relations**—The vice president-collegiate relations has the following duties and powers:

- a. To serve as the liaison to local collegiate chapters, specifically the vice president-alumni relations and vice president-professional ~~activities~~ DEVELOPMENT.
- b. To ensure the members of the chapter are informed on activities being sponsored by collegiate chapters in their local area.
- c. To ensure the activities of the chapter are communicated to the collegiate chapters in their local area.
- d. To ensure the members of the local collegiate chapter are educated on how they can continue to be involved in the activities of Delta Sigma Pi as alumni members.
- e. To oversee the orchestration of Founders’ Day and Alumni Day events.
- f. To coordinate, maintain and oversee mentoring relationships between collegiate members and both chapter alumni and alumni living in the local area.

Chapter bylaws may provide the vice president-collegiate relations other duties and powers.

#### **G. PLEDGING AND INITIATIONS**

**Policy 2. Administering the Initiation Process**—The following lists the administrative steps involved with initiations and the officers responsible for each step:

- a. ~~Senior Vice President~~ VICE PRESIDENT-RECRUITMENT AND ENGAGEMENT ensures that the names and personal information of each prospective pledge are reported to the National Fraternity prior to the Pledging Ceremony.
- b. Vice president-pledge education ensures that:
  - i. The names of each pledge are reported to the National Fraternity no more than 7 days after the Pledging Ceremony.
  - ii. All financial obligations affiliated with initiations are submitted to the Central Office within 14 days following each initiation.
- c. Chancellor is responsible for coordinating regalia shipping with the Central Office in a timely manner.

- d. Vice president-~~finance~~ PLEDGE EDUCATION ensures badges are ordered and paid for at least 21 days before each initiation each term. They ensure an official badge is leased for each initiate. If the chapter has any extra badges on hand (not borrowed or acquired from brothers), that information is to be communicated to the Central Office in conjunction with (or in lieu of) any badge order.
- e. Vice president-pledge education and vice president-finance ensure that the initiation report is completed and returned with related initiation fees to the Central Office within fourteen days following each initiation.

**NOTES:**

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Passed

Passed as amended

Failed



## PROPOSAL 3

### PROPOSAL 3 – Ritual

#### ***SUBMITTED BY:***

Tim Beasley, Pacific Coast Regional Vice President - [PacificCoastRVP@dsp.org](mailto:PacificCoastRVP@dsp.org);  
Carley Haro, Orange County Alumni Chapter - [western.standards@dsp.org](mailto:western.standards@dsp.org)

***DATE:*** December 23, 2024

#### ***What does this proposal do?***

In the current version of the ritual, the Head Master asks the Neophytes to indicate that they want to take the oath of Delta Sigma Pi but this section frequently is read too quickly during initiations and the Head Master must indicate again that the Neophytes should rise. The revised instructions leave a more obvious pause and paragraph break so all Neophytes are standing if able before the ceremony continues.

Additionally, Makay and Moysello are frequently mispronounced, so this proposal adds phonetic instructions on how to say their names aloud.

#### ***Positive aspects of implementing Proposal/Recommendation***

Avoid confusion for our pledges during the Initiation Ceremony and prevents the Head Master from having to indicate again that the pledges must stand if able.

#### ***Negative aspects of implementing Proposal/Recommendation***

Some may say the change is unnecessary.  
Financial cost to update and reprint the entire Ritual book.

#### ***Financial Impact:***

Any changes to Ritual include a cost for printing which may include a charge to the chapters as determined by the Board of Directors.

#### ***Recommended implementation date and logic for selecting this date:***

If passed at the Western Provincial Council meeting in Feb 2025, this Ritual proposal would be voted on at GCC 2025 in Palm Springs. If approved, changes would be implemented with the distribution of the updated Ritual by the Central Office staff.

#### ***Proposal Details (and/or exact Policy, Bylaw or Ritual Language proposed -- use ALL CAPS for new language and strikethrough for deletions.)***

##### National Ritual: The Initiation Ceremony, Page 52

Head Master: You will now be asked to take an oath to fulfill your obligations as a member of Delta Sigma Pi. There is nothing in this oath that will conflict with any duty you owe to your religious beliefs, your country, your Alma Mater, or yourself, but from it, when once taken, there can be no deviation or departure!



[pause] Therefore, if it is your own free will and desire to assume these obligations, you will so indicate by rising if able, ~~[pause]~~ [PAUSE UNTIL ALL NEOPHYTES ARE STANDING IF ABLE]. ~~raising~~

RAISE your right hand(s) and ~~repeating~~ REPEAT the following Oath of Allegiance to the International Fraternity of Delta Sigma Pi, swearing or affirming thereto by that which you hold most sacred. [pause]

National Ritual: The Initiation Ceremony, Page 57-58

Historian: [Rising, turning slightly to the Head Master and nodding, then taking a position alongside the display board, and using a pointer:] In the central position of the of the shield you find the badge of the Fraternity, to call to mind our obligations of Help, [pause] Silence [pause] and Unity. [pause]

Above it on one side [pointing] you see the cornucopia, the emblem of economic prosperity, indicating the purpose of Delta Sigma Pi to promote the highest standards of business practice and commercial welfare.

Above it on the other side, [pointing] you see the ship of progress, the emblem of international commerce, signifying the international and commercial character of this professional Fraternity. On the border of the shield are four stars, representing the four Founders of the Fraternity: Alexander Frank Makay [PRONOUNCED MACK-E], Alfred Moysello [PRONOUNCED MOY-SELL-O], Harold Valentine Jacobs and Henry Albert Tienken, reminding us not to depart from the original aims and purposes of our brotherhood. Below is a scroll containing the three Greek words, ΔΥΝΑΜΙΣ [pronounced thew-ná-mis], ΣΙΩΠΗ [pronounced see-ó-pay], and ΠΑΚΤΩΣΙΣ [pronounced pock-tó-sis], translated as Help, [pause] Silence [pause] and Unity. The Greek words are partially concealed so that the curious may not discover them or their meaning.

**NOTES:**

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Passed

Passed as amended

Failed

## PROPOSAL 4

### PROPOSAL 4 – Ritual

***SUBMITTED BY:***

Tim Beasley, Pacific Coast Regional Vice President [PacificCoastRVP@dsp.org](mailto:PacificCoastRVP@dsp.org);

***DATE:*** December 23, 2024

***What does this proposal do?***

Currently, the Pledging Ceremony rests on the shoulders of one member to conduct the entire ceremony, and, as such, the ceremony feels clucky, disjointed, and rushed at times. The goal of this proposal is to establish the High Tribunal as part of the Pledging Ceremony, adding in two members, listed as the Historian and Scribe, to help the Head Master execute the Pledging Ceremony. This should allow the Head Master to retain an air of importance and give the ceremony more substance just by having others involved in the movements of the ceremony.

The proposal also adds clarifying language as to how the room should be set up for every ceremony, making an alter cover and candles mandatory for each ceremony, and adding a visual to help chapters understand what their ceremony should look like. The proposal also adds wording to remind chapters to arrange their pledges by alphabetical order, as they should during initiation, as this will reflect in their initiate numbers once the initiation ceremony is complete.

***How does this proposal impact our organizational Strategic Priorities and Diversity, Equity and Inclusion initiatives?***

This proposal does not negatively impact any aspect of our Strategic Priorities or DEI initiatives.

***Next Steps if Approved:***

If approved by the Provincial Council, it will be debated at the 2025 Grand Chapter Congress.

***History of Proposal:***

N/A.

***Positive aspects of implementing Proposal/Recommendation***

Ever since changing this ceremony and putting all of the responsibility onto one member, the ceremony has felt clucky and weird. The Head Master sits there giving an amazing speech, then weirdly gets up to hand out pins, then sits back down and finishes the ceremony with only a few more lines of exposition. Adding back in the High Tribunal will allow others to be involved in the ceremony, giving it more impact, and allowing the Head Master to stay seated while looking upon the new pledges with admiration as they receive their pins.

The proposal also requires that chapters use a tablecloth and LED candles at each ceremony. This is already being implemented by many of our chapters, but it codifies its requirements now to ensure more uniformity.

***Negative aspects of implementing Proposal/Recommendation***

Some may say that this is an unnecessary change.

Some chapters may not have the budget to purchase new LED candles and a nice alter cover/tablecloth and or pillow.

***Financial Impact:***

Any changes to Ritual include a cost for printing which may include a charge to the chapters as determined by the Board of Directors.

There may also be costs to chapters that do not currently use candles during their Pledging Ceremonies.

***Recommended implementation date and logic for selecting this date:***

If passed at the Western Provincial Council meeting in Feb 2025, this Ritual proposal would be voted on at GCC 2025 in Palm Springs. If approved, changes would be implemented with the distribution of the updated Ritual by the Central Office staff.

***Proposal Details (and/or exact Policy, Bylaw or Ritual Language proposed -- use ALL CAPS for new language and strikethrough for deletions.)***

Page 33. The Pledging Ceremony

All members present, as well as the candidates, should wear semiformal or business attire, and a serious and solemn atmosphere should prevail throughout the ceremony.

The layout of the room may differ based on the space available. As many nationally recognized chapter officers as possible should be positioned in a semicircle behind the ~~Head Master~~ HIGH TRIBUNAL (HEAD MASTER, SCRIBE, AND HISTORIAN) who is in the front of the room, facing the candidates (SEE DIAGRAM BELOW FOR REFERENCE). The officers may be either seated or standing as the situation allows. Chairs for the candidates should be positioned in one or more rows facing the officers. The members of the chapter should be seated quietly behind the candidates throughout the ceremony. There should be as many brothers in attendance as possible.

An Altar setting ~~may~~ IS TO be placed in the front of the room including a nice tablecloth, and four LED candles, AND A CUSHION, UPON WHICH THE PLEDGE PINS SHOULD BE ARRANGED READY FOR DISTRIBUTION TO THE CANDIDATES. ~~This is not required, by~~

~~when available is a meaningful addition to the ceremony.~~ The ceremony should be made as impressive and dignified as possible.

~~When it is time to begin, the candidates will take their pre-assigned seats with the brothers seated behind them. Once brothers and candidates are seated, the officers should take their position at the front of the room.~~

WHEN IT IS TIME TO BEGIN, THE HIGH TRIBUNAL AND OFFICERS SHOULD TAKE THEIR POSITIONS AT THE FRONT OF THE ROOM AND BROTHERS SHOULD TAKE THEIR SEATS. THE CANDIDATES WILL BE LED IN FROM THE ASSEMBLY ROOM, IN ALPHABETICAL ORDER BY LAST NAME, AND WILL TAKE THEIR PRE-ASSIGNED SEATS.

When everything is in readiness the Head Master or officer conducting the Pledging Ceremony should proceed as follows:

Head Master: [Reading the names of the candidates slowly and distinctly, IN ALPHABETICAL ORDER BY LAST NAME] Delta Sigma Pi was founded at New York University, School of Commerce, Accounts and Finance, on November 7, 1907, and is a professional fraternity organized to foster the study of business in universities; to encourage scholarship, social activity and the association of students for their mutual advancement by research and practice; to promote closer affiliation between the commercial world and students of commerce and to further a higher standard of commercial ethics and culture and the civic and commercial welfare of the community .

Page 35.

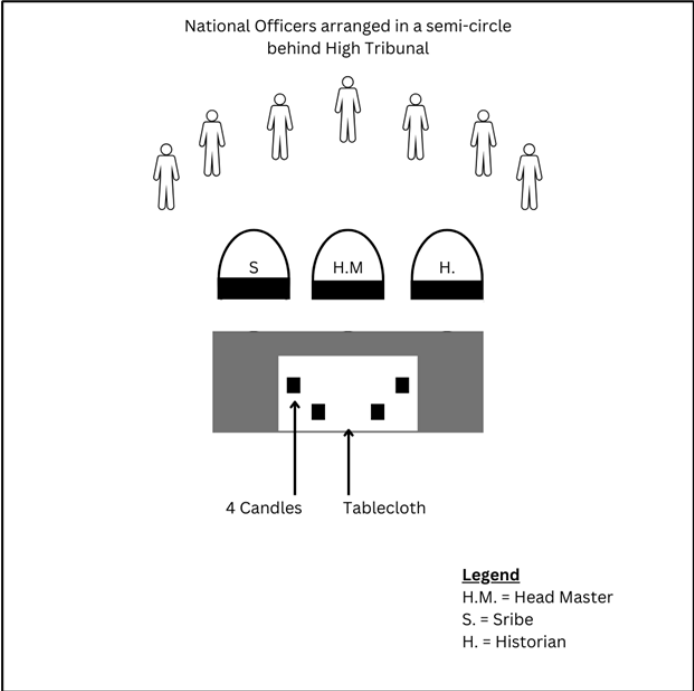
[Head Master pauses until candidates all respond in the affirmative.]

[Continuing] Then by virtue of the authority vested in me as Head Master of \_\_\_\_\_ [Give the Greek letter designation of the chapter, or in the case of an installation, the Grand Chapter.] Chapter of the International Fraternity of Delta Sigma Pi, I ~~hereby invest you with this symbol of your pledgship, the crown and Delta of our arms, and I declare you to be an elected neophyte of our brotherhood~~ DECLARE YOU TO BE AN ELECTED NEOPHYTE OF OUR BROTHERHOOD. THE SCRIBE, ASSISTED BY THE HISTORIAN, WILL NOW INVEST YOU WITH THIS SYMBOL OF YOUR PLEDGESHIP, THE CROWN AND DELTA OF OUR ARMS. BROTHERS SCRIBE AND HISTORIAN.

[The ~~Head Master~~ SCRIBE AND HISTORIAN hands the pledge insignia to each candidate. When all have been pledged, THE SCRIBE AND HISTORIAN RETAKE THEIR PLACES AT THE HEAD TABLE. ONCE READY, the Head Master continues:]

The pledge insignia which you have just received is to be worn when appropriate on the left side of the outer garment, be it the lapel, blouse or sweater. [pause] If able, you may now place and clasp your pin.

Diagram added to Page 33



**NOTES:**

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Passed                      Passed as amended                      Failed